

# Erin Maguire

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February 6, 2020

Dear Burlington School District Superintendent Search Committee,

Thank you for the opportunity to share my application for the position of Superintendent for the Burlington School District. I see your district as a bright spot in Vermont, full of opportunities in a community rich with much diversity. I believe that I bring the adaptive and technical skills needed to lead the school district into a successful future.

As an educator, I have a depth and breadth of experience and knowledge through which I have developed a strong sense of centering students and families within my leadership practices. My career spans from the classroom to building-based leadership to district office leadership. I have led state and national educational nonprofit organizations. Life long learning and staying current in educational leadership research and practices is important to me. My leadership disposition is one of unwavering focus on equity. I believe that all people have a right to be seen and heard, to have their lived experiences matter to others and to feel valued in their engagement within their community schools. This holds true for students and their families as well as staff, teachers, leaders, community members, along with others in the community. Relationships, trust, accountability, and cohesion are all necessary ingredients to the outcomes I would seek for the district if offered the position of Superintendent.

As a doctoral student near the end of my program in Educational Leadership and Policy Studies at the University of Vermont, I am steeped in the research on education. A culture of feedback, development of consistent teacher efficacy across the school district and use of student voice as an important feature of instructional and systemic designs are essential components of a high functioning school district. In addition, leading curricular design that ensures students have windows into those who are not like them and mirrors through which they can see themselves while experiencing accessible rigor is necessary. I am a strong proponent of proficiency-based education along with flexible pathways. Leadership toward each of these ends requires dedication, consistency, competence, and prioritization.

A vision and a strong moral compass are necessary to inspire all learners and leaders toward a north star. In addition, it is important to bring the technical skills to create a solid foundation of infrastructure and resources to ensure the success of a vision. This includes the need for a deep understanding of education statutes, rules and regulations along with financial management, investment centered budgeting, buildings and grounds, child nutrition, grants management, special education, policy development and other more technical aspects of education within the Vermont context. I bring these technical skills to the table and feel well positioned to support a school district in this way as a Superintendent.

In closing, thank you for taking the time to review my application. The job of selecting a Superintendent is of the utmost importance. I appreciate your time in considering my materials to assess my match in supporting and leading with you into the future.

With appreciation,

Erin Maguire

# Erin Maguire

Education Leader

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## Professional Experience

### Employment

2019-Present	<b>Director of Equity, Diversity, and Inclusion</b> Essex Westford School District
2017- 2019	<b>Director of Student Support Services</b> Essex Westford School District
2004-2017	<b>Executive Director of Student Support Services</b> Chittenden Central Supervisory Union
2001-2004	<b>Director of Special Education</b> Fair Haven Union High School, Addison Rutland Supervisory Union
2000-2001	<b>Special Educator</b> Fair Haven Union High School, Addison Rutland Supervisory Union
1999-2001	<b>Middle School Science Teacher (Grades 7&amp;8)</b> Mill River Middle School
1998-1999	<b>Para Educator</b> Fair Haven Union High School, Addison Rutland Supervisory Union

### Professional Roles

#### National Roles:

2018-Present	<b>President-Elect</b> Council of Administrators of Special Education
2015-2018	<b>Chair of the Federal Policy and Legislative Committee</b> Council of Administrators of Special Education
2012- 2015	<b>Federal Policy and Legislative Committee Member</b> Council of Administrators of Special Education
2014- 2017	<b>IDEA Data Center External Stakeholder</b> IDEA Data Center
2014- 2017	<b>IDEA Data Center Product Reviewer</b> IDEA Data Center

#### State Roles:

2020-Present	<b>Commissioner Appointed Co-Chair</b> Medicaid and Exchange Advisory Committee
2018-2020	<b>Commissioner Appointed Member</b> Medicaid and Exchange Advisory Committee
2013-2015	<b>President</b> Vermont Council of Special Education Administrators
2013-2017	<b>VCSEA Representative</b> Vermont Legislative Collaborative
2006- 2017	<b>Board Member</b> Vermont Council of Special Education Administrators
2006-Present	<b>Committee Member (Chair 2013-2016)</b> VCSEA Legislative Committee
2014	<b>VCSEA Representative</b> Act 68 Work Group with a resulting report to the Legislature in January 2015

2011-2013 **Rules and Regulations Committee Chair**  
Vermont Council of Special Education Administrators (VCSEA)

2013 **Strand Presenter** (High Quality Intervention Systems)  
Vermont Principal's Leadership Academy

**Regional Roles:**

2019-2020 **CVSEA (Champlain Valley Special Education Administrators) Representative**  
CVSA/CVEDC/CVSEA Planning Team

2009-2011 **Co-Chair for CCSEA**  
Chittenden County Special Education Administrators

2010-2015 **CCSEA Representative**  
ACCESS (HowardCenter Leadership Group)

2008-2011 **CCSEA (Chittenden County Special Education Administrators) Representative**  
Agency of Human Services Leadership Team of Chittenden County

**District Roles Held:**

Director of Equity Diversity and Inclusion  
Director of Special Education  
MTSS Implementation Lead  
PBIS Supervisory Union Coordinator  
Homelessness Liaison  
Implementation Lead for Universal Preschool  
504 Oversight  
School Nursing Oversight  
School Counseling Oversight  
Board Policy Development Staff Support (2010-2013)

## **Education Endorsements**

Level I: Superintendent  
Principal PK-12  
Science 7-12  
Special Education K-21

Level II: Director of Special Education Age 3-21

## **Education and Training**

**University of Vermont**

Education Leadership and Policy Studies, Ed.D. Candidate; 2017-Present

**Harvard Graduate School of Education**

Certificate of Advanced Educational Leadership; 2017

**The Snelling Center for Government**

Vermont School Leadership Project; 2008

**Castleton State College**

Masters of Education, Special Education; 2004

**University of Vermont**

Continuing Education Graduate credits in Educational Leadership; 2004-2008

Bachelor of Science; 1997

**College of St. Joseph**

Continuing Education Graduate Credits in Educational Leadership; 2003-2004

**Woodbury College**

Post Graduate Certificate in Paralegal Studies; 1999